

Appendix 2: Donations Policy

B2.1 Policy Introduction

Warrumbungle Shire Council provides financial assistance or donations to community groups and individuals to encourage their development and growth within the shire.

The expected outcomes of this policy are as follows:

- Identification and support for community groups, organisations and individuals that contribute to the social, economic and / or environmental fabric of Warrumbungle Shire.
- Transparent process of application, assessment and determination of financial assistance.
- That financial assistance provided by Council complies with requirements of section 356 of the Act.

Financial assistance is provided across a broad range of activities and is grouped as follows:

- Sporting Clubs and Events
- Charity Groups
- Religious Properties
- Education Support
- Community Service Organisations
- Cultural Groups and Societies
- Youth Groups and Senior Citizens
- Individuals
- Community Hall Committees

B2.2 Annual Donations

In accordance with section 356 of the Act, Council proposed to make a number of Annual Donations in 2021/22 as decided by Council at the May 2021 Council Meeting.

Note 1: The types and structure of financial assistance depends upon the type of activity being undertaken and may be one of the following types:

1. Donation of one half on the annual General Rate, Water Access Charge and Sewerage Access Charge
2. Donation of one half of the annual Water Access Charge and Sewerage Access Charge
3. Donation of the full annual Waste Collection Charge and Waste Management Charge
4. Monetary grant as provided
5. Operator and/or Plant Hire or Hall Hire

Under section 356 of the Act, Council provides financial support to local community groups and organisations who Council believe contribute to the achievement of the aims and objectives of Councils' Community Strategic Plan.

Annual donations are provided across six (6) categories:

1. 50% of the annual General Rate, Water Access Charge and Sewerage Access Charge
2. 50% of the annual Water Access Charge and Sewerage Access Charge
3. 100% of the annual Waste Collection Charge and Waste Management Charge
4. Monetary grant
5. Operator and / or Plant Hire
6. Hall and / or Facility and / or Equipment Hire

Council considers Annual Donations each year together with the Draft Operational Plan and Budget for the following year.

Extract from:

Warrumbungle Shire Council

Revenue Policy and Fees and Charges 2021/2022

Recipients	Max. \$ Amount/ Approximate
Dunedoo Lions Club – Art Unlimited	1,000.00
Baradine Amateur Swimming Club Inc	500.00
Baradine Branch of the Country Women’s Association of NSW	952.00
Coonabarabran Branch of the Country Women’s Association of NSW	1,543.00
Coolah Presbyterian Church	686.00
Riding for the Disabled Association NSW Coonabarabran Branch	480.00
Dunedoo Presbyterian Church	327.00
Coonabarabran and District Chamber of Commerce	500.00
Flying Mice Aboriginal Elders Group Inc	500.00
Dunedoo Area Community Group Inc	327.00
Binnaway Jockey Club Inc	1,000.00
Coonabarabran Jockey Club Inc	1,000.00
Coolah Youth and Community Care Centre Inc	1,329.00
Catholic Parish of St Lawrence Coonabarabran	686.00
Anglican Parish of Coonabarabran	686.00
Dunedoo Polocrosse Club	500.00
Uarbry Hall Association	393.55
Total Donation Amount	12,409.55

B2.3 Council owned Properties, Facilities, Plant, Equipment and Halls

When Council considers donations for the waiver of fees and charges at Council owned halls, the fact of whether a fee is charged for entry to the Hall at the time will be a factor in determining the donation.

The donation will only be considered when a local charity or organisation within the shire financially benefits from the function. Functions specifically excluded are balls, weddings, parties, reunions, organisation presentation nights, conference (reduced fee already exists) and auction sales. Applications for the donation or refund of hall hire fees will be processed as part of the Financial Assistance Grants.

B2.4 Council Owned Plant

When Council plant is used to carry out private work at the request of a local non-profit organisation, a donation equal to the plant hire may be made to the applicant subject to:

- The work is carried out at a time that does not adversely affect Council's work program
- The plant being operated by an approved Council operator
- The operator volunteering his/her services
- An appropriate hire agreement being executed by the applicant
- Appropriate insurance cover being arranged
- That any requests be referred to Council for approval as part of the Financial Assistance Grants.

B2.5 Development Applications

Council will donate the equivalent amount of the development application costs in total only levied on works to be undertaken by community groups on Council-owned facilities with such funds to be provided from the Financial Assistance–Other Budget.

B2.6 Financial Assistance Grants

Financial assistance requested in the form of a monetary grant must be made on Council's application form. There will be a cap of \$500 for Financial Assistance Grants. Where the monetary grant exceeds \$200 in one year the recipient of the financial assistance is required to provide a report to Council in a format prescribed by Council.

B2.7 Assessment Criteria

Council will use the following general criteria when considering requests for financial assistance:

- Activities which address gaps in service or community development;
- Activities which promote community development in a multicultural context and seek to address issues of access and equity;
- Involvement from volunteers and self-help initiatives which build upon Council's contribution;
- Consumer / user participation in management of services / activities
- Innovative and creative approaches to identified needs; and
- Activities which use Council funding to attract further resources

Council will give low priority to the following types of requests for financial assistance:

- Activities / services which do not attempt to become self-supporting where the potential exists through fees or other feasible income – producing activities.
- Activities of a purely social nature, which do not address the needs of disadvantaged groups.
- Activities which are eligible for support from state-wide or regional parent bodies.
- Organisations which have not observed accountability requirements for past council assistance.

Extract from:

Warrumbungle Shire Council

Revenue Policy and Fees and Charges 2021/2022

Other Financial Assistance	Amount Allocated
Financial Assistance Other	\$20,000

Council will consider applications for financial assistance at the ordinary meeting in each of the following months only:

- February
- August

Prior to these meeting dates Council will make public call for applications for financial assistance.

Financial assistance applications must be on a form prescribed by Council.